



ANNEXURE 1: RESEARCH PROPOSAL TEMPLATE

CALL FOR COLLABORATIVE RESEARCH PROPOSALS IN AGRICULTURE BIOTECHNOLOGY

PART I: GENERAL INFORMATION (*Entire Proposal should not exceed fifteen (15) pages*)

Title of Project:	
Principal Investigator in Malawi Title, Name and Surname:	
Institution of Affiliation:	
Postal Address :	
E-mail Address :	
Tel No. :	
Country:	
Research Area(s) to be addressed:	
Co-Investigators in Malawi Title, Name and Surname:	
Institution of Affiliation:	
Postal Address :	
E-mail Address :	
Tel No. :	
Country:	
Project Start Date:	Project End Date:

Title of Project:	
Principal Investigator in Zimbabwe Title, Name and Surname:	
Institution of Affiliation:	
Postal Address :	
E-mail Address :	
Tel No. :	
Country:	
Research Area(s) to be addressed:	
Co-Investigators in Zimbabwe Title, Name and Surname:	
Institution of Affiliation:	
Postal Address :	
E-mail Address :	
Tel No. :	
Country:	
Project Start Date:	Project End Date:



PART II: PROJECT DESCRIPTION

The following are suggested headings for this section:

1. A clearly articulated research focus guided by the research areas as per application guidelines.
2. Specific research objectives and methodology.
3. Expected knowledge outputs and outcomes for the project within the stipulated period of implementation (Refer to the application guidelines).
4. Expected potential impact of knowledge outputs.
5. Expected human capital contributions, with explicit gender considerations.
6. Research dissemination/communication considerations for the public and key stakeholder groups.
7. A description of how the research content will be ethical, inclusive and gender-sensitive or gender-responsive.

Note: Items 1 to 7 should be limited to a maximum of 10 pages.

PART III - COLLABORATIONS

Indications of collaborations within the same institution, between institutions within a country, between and amongst institutions from Malawi and Zimbabwe. Collaborations with non-academic partners (private sector and the not-for profit sector) can also be indicated.

Institution	Contact Person	Email address	Has the collaborator been approached? Yes/No	Role of collaborator



PART IV - TIME SCHEDULE AND WORK PLAN

Please outline the activities planned for the total period of the project/activity (extend space where required)

Research Activity	Location of Research Activity		Proposed Duration			
	Institution	Country	Start		End	
			Month	Year	Month	Year



PART V - BUDGET DESCRIPTION (A detailed research budget must be attached)

(a) Budget for Research Team in Malawi

Item Description	Cost for Malawi Team in Malawi Kwacha	
	NOTE: The budget to be presented in quarterly periods as per envisaged work plan. The disbursement plan of the grant is subject to the direction of NCST.	
Research operating costs		
Research equipment and infrastructure, if necessary but it should not be more than 15% of total budget		
Consumables		
Mobility Costs (Airfare, accommodation and subsistence)		
Conference/Workshop		
Publication related costs		
Any other Eligible Costs (Refer to the application guidelines)		
TOTAL		

NOTE: The cost items in the table are only examples of eligible cost items but exact eligible cost items will be proposal specific, except those that have been determined ineligible.



(b) Budget for Research Team in Zimbabwe

Item Description	Cost for Zimbabwe Team in United States (USD) Dollars	
	NOTE: The budget to be presented in quarterly periods as per project envisaged work plan. The disbursement plan of the grant is subject to the direction of RCZ.	
Research operating costs		
Research equipment and infrastructure, if necessary but it should not be more than 15% of total budget		
Consumables		
Mobility Costs (Airfare, accommodation and subsistence)		
Conference/Workshop		
Publication related costs		
Any other Eligible Costs		
TOTAL		

NOTE: The cost items in the table are only examples of eligible cost items but exact eligible cost items will be proposal specific, except those that have been determined ineligible.

PART VI: GENERAL INFORMATION

The following supporting documents must be included as attachments for the application to be marked as complete.

- The Curriculum Vitae of the designated lead Principal Investigators (PIs).
- A letter of support from the head of the lead Principal Investigator’s (PI’s) applicant institution, (i.e. Letter from Vice Chancellor or Head of Research institution). The letter should specify the nature and



level of support to be provided by the institution. Such support may be in terms of technical, financial and administrative contribution towards the project resources. Support letters should undertake to support the implementation and Monitoring and Evaluation (M&E) of the research project in collaboration with the NCST and RCZ, for projects to be implemented in Malawi and Zimbabwe, respectively.

- Detailed budget for the proposed study.