



## ANNEXURE 1: PROJECT PROPOSAL APPLICATION TEMPLATE UNDER THE HEALTH SYSTEMS OPERATIONS RESEARCH GRANT SCHEME

### PART I: GENERAL INFORMATION (*Entire Proposal should not exceed twelve (12) pages*)

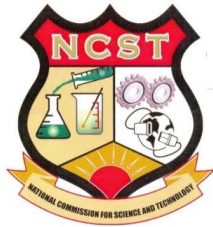
Title of Research Proposal:	
<b>Principal Investigator</b> Title, Name and Surname:	
Name of Institution of Affiliation (i.e Name of District Health Office or Public Health Facility):	
Postal Address :	
E-mail Address :	
Tel No. :	
Specific Health Systems Research Area(s) to be addressed :	
<b>Research Team Member</b> Title, Name and Surname:	
Institution of Affiliation (Name of District Health Office, Public or Private Health Facility):	
Postal Address :	
E-mail Address :	
Tel No. :	

**Note: If more than one team members, please include them**

### PART II: PROJECT DESCRIPTION

**The following are headings for this section:**

1. A clearly articulated health systems research focus guided by the research area (s) as per application guidelines.
2. A clearly articulated problem statement necessitating the operations research in the identified health systems area of relevance to the DHO/health facility
3. Main and specific research objectives and methodology.
4. Expected knowledge outputs and outcomes for the project within the stipulated period of implementation (Refer to the application guidelines).
5. Statement on how the knowledge output will be applied to achieve the best performance under the circumstance of an identified problem in your work
6. Expected potential impact of knowledge outputs
7. Research dissemination/communication considerations for the public and key stakeholder groups.
8. A description of how the research content will be ethical and gender-sensitive or gender-responsive.



*Note: Items 1 to 8 should be limited to a maximum of 8 pages.*

**PART III – ROLES OF TEAM MEMBERS**

*Specifying team members and their roles*

Institution	Contact Person	Email address	Has the team member been approached? Yes/No	Role of team member including that of Principal investigator

**PART IV - TIME SCHEDULE AND WORK PLAN**

Please outline the activities planned for the total period of the project

Research Activity/Task	Location/Site of Research Activity	Proposed Duration			
		Start		End	
		Month	Year	Month	Year



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**PART V - BUDGET DESCRIPTION (A detailed research budget must be attached)**

Item Description	Cost in Malawi Kwacha
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	<b>The disbursement plan of the grant is subject to the direction of NCST and DR-MOH</b>	
Research operating costs, if any (e.g fuel		
Consumables including stationery, if any		
Mobility Costs if any ( e.g accommodation and subsistence)		
Dissemination costs		
Any other eligible costs (refer to the application guidelines)		
<b>TOTAL</b>		

**NOTE:** *The cost items in the table are only examples of eligible cost items but exact eligible cost items will be proposal specific, except those that have been determined ineligible.*

## **PART VI: GENERAL INFORMATION**

The following supporting documents must be included as attachments for the application to be marked as complete.

- The Curriculum Vitae of the designated lead Principal Investigator.
- A letter of support from the Head of the Principal Investigator's (PI's) applicant institution. The letter should specify the nature and level of support to be provided by the institution e.g time, vehicle for research team's mobility etc. Such support may be in terms of technical, financial and administrative contribution towards the project resources.
- Detailed budget for the proposed study.